



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

March 13th, 2023 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. Call to Order
2. Approve Minutes from 1-9-2023
3. Citizen Comments

Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. Items for Individual Consideration

- a. Old Business
- b. Clubhouse Update

5. Staff Briefings

- a. Golf Course Operations Report - *Matt Jones*
- b. Golf Course Maintenance Report – *Wade Warms*

6. Future Agenda Item Request

7. Next Meeting Date:

May 8, 2023

8. Adjournment

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 8th day of March, 2023 at 4:00 pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
January 9, 2023**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair.

Eddie Martinez		Kevin Ross	
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>		
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies		Maria Thorne	<i>present</i>

2. Approval of the 11-14-22 meeting minutes

Motion was made to approve minutes by David and was seconded by Ronald

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None

b. New Golf Course Superintendent

Matt has been doing the superintendent job since November. He talked about the job posting. There were initially 25 applicants and they narrowed them down to six interviews. They chose Wade Warms from Cypress Lakes Golf Course. Wade worked there for 11 years, and was at Cinco Ranch for 11 years. Looking forward to having Wade start. Matt is looking forward to a new clubhouse and great improvements all around.

c. Clubhouse – Matt

Matt said that the design is getting close to being finished. They have been working on site plans cart barn, etc., and they have a meeting on the exterior on Wednesday. Pictures and designs will be in the council package and are online.

The next Council meeting will be on March 20th. Matt will have more information at the next committee meeting.

The presentation at the March council meeting will have the entire plan. It will be put to a vote. Council will first approve the plan and package and then the project will be put out to bid to find a contractor. The groundbreaking for the project could start as early as April or May.

Matt talked about the issues that we experience whenever it rains. There is work needed on the sluice gates. He also talked about needing to address the debris, the re-engineering/relocation of the blue valve, the moving of the orange coil of cable, and other things.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

Had a very good December despite the weather, were only off by about 7 or 8 thousand. Golf course is doing great on revenue. The first quarter is about 100 thousand ahead from last year's. There is a lot of interest and inquiries for tournaments. The location of the golf course draws a lot of players. Everyone is getting ready for the busy season which starts in the middle of March

b. Golf Course Maintenance Report – Matt Jones

Matt mentioned that Luis Martinez, the equipment mechanic, has taken on a lot of additional responsibilities temporarily until the superintendent position is filled.

Matt has been working with Luis for the last 8 weeks and he has been running the board. Matt has learned a lot about chemicals and pesticides during this time. The golf course maintenance staff is doing well and Luis is doing a great job. Matt stated that he will be more involved with the maintenance department going forward.

6. Future agenda items request

7. Next Meeting Date:

March 13th at 5:30 pm

8. Adjournment

A motion was made to adjourn meeting by Ronald and was seconded by David/Jane . The meeting ended at 5:56 pm.



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,299,500.00	2,299,500.00	168,265.73	855,074.39	-1,444,425.61	37.19%
96 - INTEREST EARNED	2,800.00	2,800.00	107.15	490.48	-2,309.52	17.52%
97 - INTERFUND ACTIVITY	214,483.71	214,483.71	0.00	0.00	-214,483.71	0.00%
Department: 80 - 80 Total:	2,516,783.71	2,516,783.71	168,372.88	855,564.87	-1,661,218.84	33.99%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	694,773.95	694,773.95	50,887.94	245,989.67	448,784.28	35.41%
34 - COST OF SALES	185,500.00	185,500.00	40,752.43	82,452.22	103,047.78	44.45%
35 - SUPPLIES	17,350.00	17,350.00	633.63	2,899.47	14,450.53	16.71%
45 - MAINTENANCE	10,450.00	10,450.00	0.00	1,243.29	9,206.71	11.90%
50 - SERVICES	38,430.12	38,430.12	3,107.46	16,311.01	22,119.11	42.44%
54 - SUNDRY	77,400.00	77,400.00	4,134.25	29,925.71	47,474.29	38.66%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	23,000.00	23,000.00	0.00	25,623.84	-2,623.84	111.41%
97 - INTERFUND ACTIVITY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,055,404.07	1,055,404.07	99,515.71	404,445.21	650,958.86	38.32%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	598,634.56	598,634.56	27,230.49	128,782.97	469,851.59	21.51%
35 - SUPPLIES	140,950.00	140,950.00	8,599.04	46,649.30	94,300.70	33.10%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	53,000.00	53,000.00	0.00	9,485.02	43,514.98	17.90%
50 - SERVICES	10,500.00	10,500.00	0.00	300.00	10,200.00	2.86%
54 - SUNDRY	90,500.00	90,500.00	0.00	278.00	90,222.00	0.31%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	336.00	2,664.00	11.20%
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	900,959.56	900,959.56	35,829.53	185,831.29	715,128.27	20.63%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	324.58	1,762.83	4,337.17	28.90%
40 - MAINTENANCE--BLDGS, STRUC	15,188.86	15,188.86	7,624.00	22,615.29	-7,426.43	148.89%
45 - MAINTENANCE	3,000.00	3,000.00	0.00	77.64	2,922.36	2.59%
50 - SERVICES	25,000.00	25,000.00	2,565.16	8,849.82	16,150.18	35.40%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	356.00	644.00	35.60%
Department: 83 - BUILDING MAINTENANCE Total:	50,288.86	50,288.86	10,513.74	33,661.58	16,627.28	66.94%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	110,000.00	110,000.00	0.00	13,089.57	96,910.43	11.90%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	110,000.00	110,000.00	0.00	13,089.57	96,910.43	11.90%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	71,488.22	71,488.22	14,816.77	66,663.18	4,825.04	93.25%
35 - SUPPLIES	28,650.00	28,650.00	2,836.19	5,301.67	23,348.33	18.50%
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	292,993.00	292,993.00	0.00	0.00	292,993.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	400,131.22	400,131.22	17,652.96	71,964.85	328,166.37	17.99%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	4,860.94	146,572.37	146,572.37	0.00%
Report Surplus (Deficit):	0.00	0.00	4,860.94	146,572.37	146,572.37	0.00%

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88

FY 2020-2021

	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/ 1CM	1W/5RO/ 1CM/1H	1W/1RO/1H	13W/5RO/ 0CM	5W/6RO/ 1CM	5W/1CM/7CVD- 19	27 CVD-19	1W/2RO/ 1CM	1W/3RO/ 1M	4W/1RO/ 1M	3W/2RO/ 1M	3RO/7W/	39W/29RO/8CM/ 4H/34CV	
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	